

eLearning Student Guide--File download

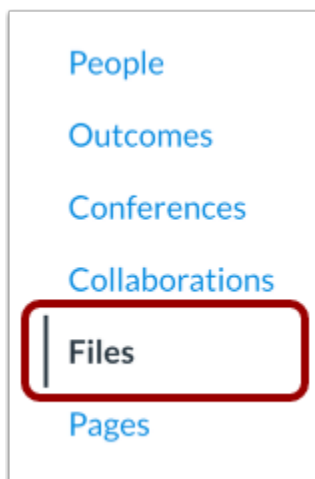
1.Login

- (1) Open a browser window and type the URL: <https://elearning.fudan.edu.cn>.
- (2) Then you need to type your student ID and password on the pop-up page.

2. How do I view course files as a student?

Course files include any content uploaded to a course. If your instructor allows you to view the Files link in Course Navigation, you can view the files in your course.

(1) Open Files



In Course Navigation, click the **Files** link.

(2) View Course Files

History 101 > Files

Search for files 0 items selected

Name	Date Created	Date Modified	Modified By	Size
Assignment Information.docx	Yesterday	Yesterday	Doug Roberts	161 KB
Getting started.pdf	Nov 10, 2017	Nov 10, 2017		1.6 MB
History Reading Assignment.pdf	Jan 3, 2018	Jan 3, 2018		17 KB
Images	Apr 13, 2016			--
Intro to Amendments.pdf	Nov 10, 2017	Nov 10, 2017		25 KB
Slides	Apr 13, 2016			--
US Presidents.xls	Nov 10, 2017	Nov 10, 2017		75 KB

[All My Files](#)

All published course files can be viewed by all course users [1]. However, some files may restrict access to specific users.

You can preview and download all published files in Course Files.

If you want to see the files for all your courses, click the **All My Files** link [2].

(3) View Files for All Courses

My Files

Canvas Course

BIO 102

History 101

History 310

Biology 101

Test AU Course

Intro to Marketing

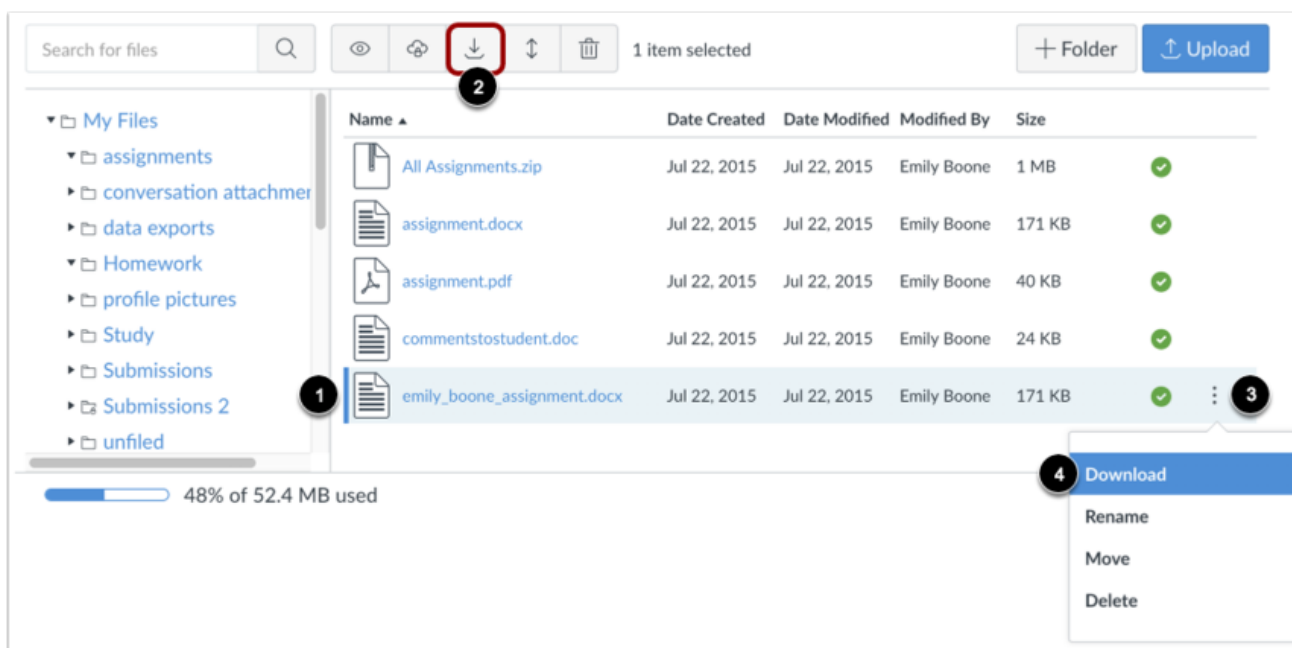
This folder is empty

eLearning displays your User Files page with all available course folders displayed below your user files.

3. How do I download a single file as a student?

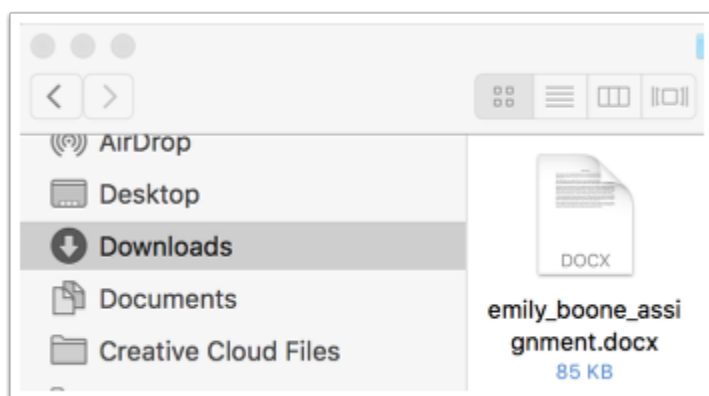
You can download a single file from your user, group, and course file storage area.

(1) Download File



Click the line item for the file [1]. Click the **Download** icon [2]. Or click the **Options** icon [3] and then click the **Download** link [4].

(2) View Course Files



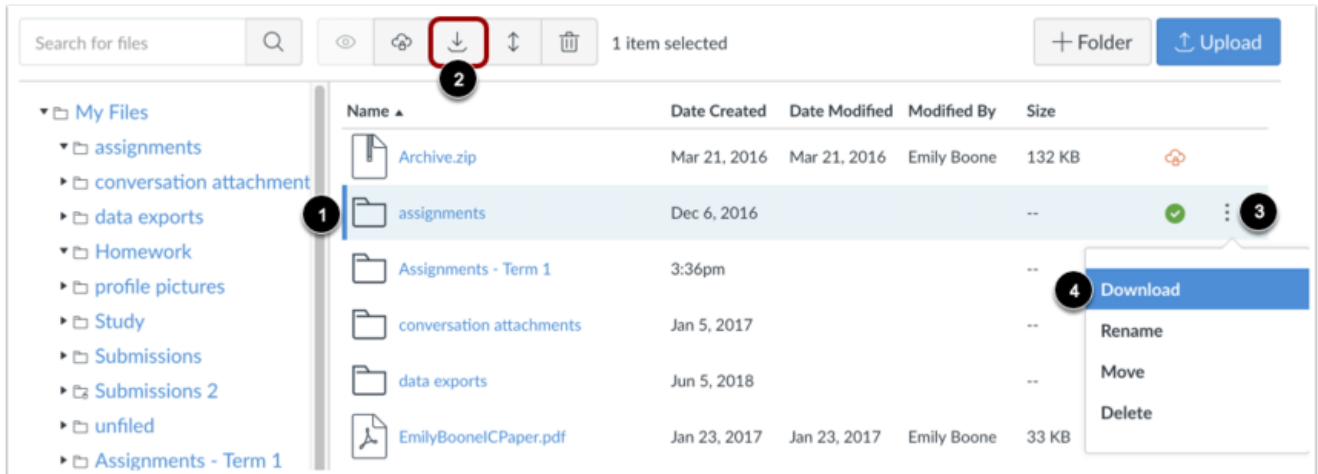
Your file will download to your desktop. Open the appropriate folder to view the file.

Note: The file may be saved to the Downloads folder on your computer.

4. How do I download a folder in ZIP format as a student?

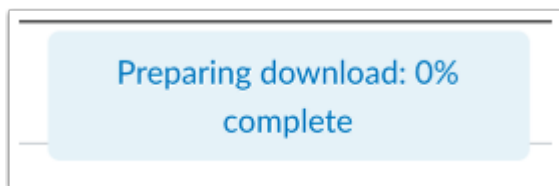
You can download a folder in a ZIP format in your personal, group, or course files.

(1) Download Folder



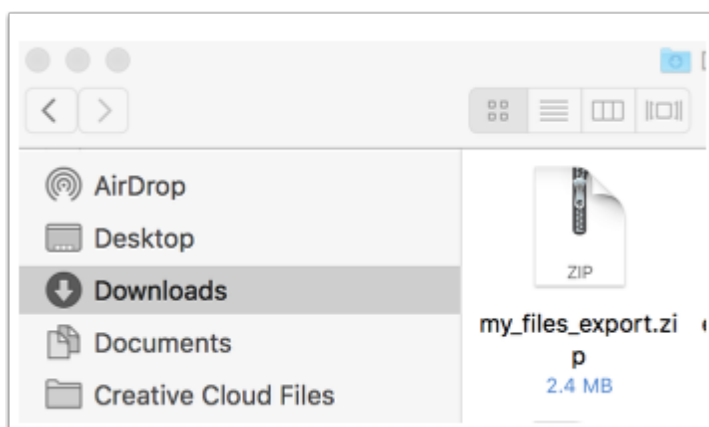
Click the line item for the folder [1]. Click the **Download** icon [2]. Or click the **Options** icon [3] and then click the **Download** link [4].

(2) View Download Progress



Monitor the progress of your download.

(3) Open ZIP File



Your ZIP file will download to your desktop. Open the appropriate folder to view the file. To open the file, either double click to open it (MAC users) or right-click the file and select Extract All (PC users).